

APPLICATION FOR ENROLMENT SCHOOL YEAR 2020/21 SECONDARY SCHOOL

Only applications completed correctly, signed and submitted in original form will be considered.

I/We, _____, the undersigned
mother/father/guardian(s) of the child, herewith request(s) the European School Frankfurt (ESF) to enrol:

I. Information concerning the pupil

1. Personal details

Surname _____

First name(s) _____

Date of birth _____

Place of birth _____

Country of birth _____

Gender female male

Nationality 1 _____

Nationality 2 _____

Please attach
a recent
photograph
of the pupil

1.1 Address of the pupil

Street _____ No. _____

Postal code/City _____ / _____ Country _____

Telephone _____ / _____ Mobile _____ / _____

1.2. E-mails for official school communications (*Announcements*)

Parent (1) _____

Parent (2) _____

2. Year requested:

For clarification about the year levels, please see the official 'Table of Equivalences' attached in AnnexII.

Secondary Year 1 2 3 4 5 6

Decision of the Directorate

Cat.: I II III

Year: 1 2 3 4 5 6

Section: DE EN FR IT

L I: L II: DE EN FR

Enrolment confirmed on: Enrolment rejected on:

Signature Director:

II. Language Section and choice of Language 1 (L1) and Language 2 (L2)

Art. 47 e) General Rules of the European Schools (for category I and II only)

A fundamental principle of the European Schools is the teaching of mother tongue/dominant language as first language (L1).

This principle implies the pupil's enrolment in the section of his/her mother tongue/ dominant language where such a section exists.

This principle may be waived only where the child has been educated in a language other than his/her mother tongue/dominant language for a minimum of two years at primary or secondary level. The European Schools will presume in that case that the child will be capable of continuing his/her schooling in the language in question.

*In schools where the section corresponding to a pupil's mother tongue/dominant language does not exist, he/she will generally be enrolled in one of the vehicular language sections. He/She will attend the classes in his/her mother tongue/ dominant language organised for so-called **SWALS** (Students Without A Language Section) as L1.*

Parents will not be free to choose their child's first language (L1), its determination being the responsibility of the school's Director. L1 must correspond to the child's mother tongue or dominant language, in the case of multilingual children, the dominant language being the one of which they have the best command.

Should there be any dispute about the pupil's L1, it will be the Director's responsibility to determine which language it is, on the basis of the information provided by the pupils' legal representatives on the enrolment form and by requiring the pupil to take comparative language tests, organised and under the control of the school's teachers. The tests will be organised whatever the pupil's age and teaching level, i.e. including the nursery cycle.

Determination of L1 at the time of the child's enrolment is definitive in principle. A change of Language 1 may only be authorised by the Director for compelling pedagogical reasons, duly established by the Class Council and on the initiative of one of its members.

Mother tongue/dominant language of the child: _____

If your child's mother tongue/dominant language corresponds to one of the language sections listed above please complete part **1.1**.

If your child's mother tongue/dominant language does not correspond to one of the languages of the 4 language sections listed please complete part **1.2**

The Secondary School of ESF has 4 language sections:

German, English, French and Italian.

1.1 Mother tongue/dominant language corresponds to the language of the section

i. Language 1 (L1)/Language section

- German
- English
- French
- Italian

In this case, Language I is the main language of instruction throughout the child's school career

ii. Language 2 (L2)/1st Foreign Language

Language 2 is taught to all pupils from year 1 primary onwards. Starting in year 3 of the secondary school Language 2 is also the language of instruction for the subjects Human Sciences (History & Geography), Religion/Ethics and for the subjects History, Geography and Economics (optional subject).

- German
- English
- French

1.2 Mother tongue/dominant language does not correspond to the language of the section

i. Language 1 / Mother Tongue Tuition*

Other official language of the EU:

Please indicate language

* Pupils of category I and category II are entitled to tuition in their mother tongue/dominant language in one of the official languages of the EU until the European Baccalaureate.

Category III pupils are entitled to language 1 tuition if a course already exists and does not create a new group. Should the course have to be terminated, the category III pupils concerned would have to replace their L1 with their L2 and would have to choose a new L2. They would be allowed two years to catch up. (see doc. 2019-01-D19-en-Annex III)

ii. Language 2** (L2 = 1st Foreign Language and is the language of the section)

Please select one of the following language sections:

- German
- English
- French

**In this case the language 2 is automatically the main language of instruction throughout the child's school career.

2. Other National Language ONL

(Available only for Irish/Maltese nationals in the English section - from the nursery up to secondary year 7.)

- Irish
- Maltese

3. Languages & language competence (as indicated in Part 1)

Language	Number of years of practice (if applicable)	Competence (++ / + / o / -)
Language 1:		
Language 2:		
Other languages:		
.....		
.....		

(++ =mother tongue or equivalent / + = very good / o = basic knowledge / - = no knowledge)

Languages spoken at home:

Father: _____

Mother: _____

III. Information for admission

The child has attended the following school/primary school:

1. Schools previously attended:

School Year	Name of School	Type of School	Country	Grade	Language of Instruction
2019/2020					
2018/2019					
2017/2018					
2016/2017					

2. Are there siblings already attending the European School Frankfurt? yes no

If yes, please write here name/s and class/es:

3. Will you submit application(s) for school year 2020/2021 for sibling(s)? yes no

If yes, please indicate the name/s and class/grade requested:

4. Does your child have a learning difference/difficulty?* yes no

If yes, please specify and supply copy of relevant report or assessment:

5. Does your child have a disability which requires specialised support? yes no

If yes, please specify:

6. Other remarks:

* If you answer 4. and/or 5. with yes, please attach a copy of the relevant medical assessments/ documents dating back less than 6 months and translated in one of the vehicular languages (DE, EN, FR).

IV. Information concerning the parents

The child lives with the parents mother father guardian (as indicated above and below)

(Please inform the school immediately in writing of any changes regarding the data provided below.)

	Mother	Father	Guardian
Surname			
First name(s)			
Nationality			
Street, No.			
Postal Code/City			
Country			
Billing Address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone, private			
Mobile phone, private			
E-mail, private			
Profession			
Employer			
Telephone at work			
E-mail at work			
Relationship to pupil <i>(Only if the child does not live with his/her parents)</i>			

Required for students in S6 and S7	Mobile phone of the student:	E-Mail address of the student:
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If parents are separated or divorced please provide detailed information on legal custody. (Please also inform the school immediately of any changes.)	
Parental custody	<input type="checkbox"/> Father and mother(common custody) <input type="checkbox"/> Father (<i>sole custody</i>) <input type="checkbox"/> Mother (<i>sole custody</i>)
Other guardian: _____	

V. Subject Choices for the Secondary School

Please complete only the relevant year.

N.B. If the total number of pupils registered for a course does not reach the minimum required, courses may be grouped horizontally or vertically, teaching hours may be reduced or the course may not be taught at all (ref. Document 2013-09-D-17-en-3).

Secondary → Year 1	
Language section requested:	<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian
Subjects	Periods (45 Min.)
Language 1 (Mother Tongue / L1) <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian <input type="checkbox"/> other official language of the EU: _____	5
Language 2 (1st Foreign Language L2) <i>Starting in year 3 Language 2 is also the language of instruction for the subjects Human Sciences (History & Geography), Religion/Ethics and for the subjects History, Geography and Economics (optional subject).</i>	5
Language 3 (2nd Foreign Language L3) <i>Language 3 is offered for beginners only in S1.</i>	2
<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> Other official language of the EU _____	
Mathematics	4
Integrated Science (Biology, Physics, Chemistry)	4
Human Science (History, Geography)	3
I.C.T. (Information and Communication Technology)	1
Art	2
Music	2
Physical Education	3
Religious instruction <input type="checkbox"/> Catholic <input type="checkbox"/> Protestant <input type="checkbox"/> non-confessional ethics <input type="checkbox"/> other _____	2
Total periods/week	33
Optional:	
ONL (Other National Language): <i>only for Maltese or Irish nationals in the English section from nursery through to S7.</i> <input type="checkbox"/> Maltese <input type="checkbox"/> Irish	2
Total periods/week	

Please complete only the relevant year.

N.B. If the total number of pupils registered for a course does not reach the minimum required, courses may be grouped horizontally or vertically and teaching hours may be reduced, or the course may not be taught at all (ref. Document 2013-09-D-17-en-3).

Secondary → Year 2	
Language section requested:	<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian
Subjects	Periods (45 Min.)
Language 1 (Mother Tongue / L1) <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian <input type="checkbox"/> other official language of the EU: _____	5
Language 2 (1st Foreign Language L2) <i>Starting in year 3 Language 2 is also the language of instruction for the subjects Human Sciences (History & Geography), Religion/Ethics and for the subjects History, Geography and Economics (optional subject).</i>	4
Language 3 (2nd Foreign Language L3) <i>Language 3 is offered for beginners only in S1.</i>	3
<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian <input type="checkbox"/> Spanish Other official language of the EU <input type="checkbox"/> _____	
Mathematics	4
Integrated Science (Biology, Physics, Chemistry)	4
Human Science (History, Geography)	3
I.C.T. (Information and Communication Technology)	1
Art	2
Music	2
Physical Education	3
Religious instruction <input type="checkbox"/> Catholic <input type="checkbox"/> Protestant <input type="checkbox"/> non-confessional ethics <input type="checkbox"/> other _____	2
Total periods/week	
33	
Optional: <input type="checkbox"/> Latin (2 years required S2/S3) <input type="checkbox"/> Ancient Greek (only in combination with L1 Greek)	2
ONL (Other National Language): <i>only for Maltese or Irish nationals in the English section</i> <input type="checkbox"/> Maltese <input type="checkbox"/> Irish	
Total periods/week	

Please complete only the relevant year.

N.B. If the total number of pupils registered for a course does not reach the minimum required, courses may be grouped horizontally or vertically and teaching hours may be reduced or the course may not be taught at all (ref. Document 2013-09-D-17-en-3).

Secondary → Year 3	
Language section requested:	<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian
Compulsory Subjects	Periods (45 Min.)
Language 1 (Mother Tongue / L1) <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian <input type="checkbox"/> other official language of the EU: _____	4
Language 2 (1st Foreign Language L2) <i>Starting in year 3 Language 2 is also the language of instruction for the subjects Human Sciences (History & Geography), Religion/Ethics and for the subjects History, Geography and Economics (optional subject).</i>	<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German
Language 3 (2nd Foreign Language L3) <i>Language 3 is offered for beginners only in S1.</i>	<input type="checkbox"/> English <input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> Italian <input type="checkbox"/> Spanish Other official language of the EU <input type="checkbox"/> _____
Mathematics	4
Integrated Science (Biology, Physics, Chemistry)	4
Human Science (History, Geography) taught in L2	3
Music	2
Art	2
Physical Education	3
Optional subjects (please select only one subject): <input type="checkbox"/> Latin <input type="checkbox"/> ICT	2
Religious instruction: Language of instruction is L2 (German/English/French) <input type="checkbox"/> Catholic <input type="checkbox"/> Protestant <input type="checkbox"/> Non-confessional ethics <input type="checkbox"/> other) _____	2
Total periods/week (min. 31 and max. 35)	
Optional: <input type="checkbox"/> Ancient Greek (only in combination with L1 Greek)	
ONL (Other National Language): <i>only for Maltese or Irish nationals in the English section from nursery through to S7.</i> <input type="checkbox"/> Maltese <input type="checkbox"/> Irish	2
Total periods/week	

Please complete only the relevant year.

In year 4 & 5 the total number of periods per week must be at least 31 and not more than 35.

N.B. If the total number of pupils registered for a course does not reach the minimum required, courses may be grouped horizontally or vertically and teaching hours may be reduced, or the course may not be taught at all (ref. Document 2013-09-D-17-en-3).

Secondary → Year 4	
Language section requested:	<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian
Compulsory Subjects	Periods (45 Min.)
Language 1 (Mother Tongue / L1) <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian <input type="checkbox"/> other official language of the EU: _____	4
Language 2 (1st Foreign Language L2) <i>Starting in year 3 Language 2 is also the language of instruction for the subjects Human Sciences (History & Geography), Religion/Ethics and for the subjects History, Geography and Economics (optional subject).</i>	3
Language 3 (2nd Foreign Language L3) <i>Language 3 is offered for beginners only in S1.</i>	3
<input type="checkbox"/> English <input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> _____ Other official language of the EU	3
<input type="checkbox"/> Mathematics (6 periods) or <input type="checkbox"/> Mathematics (4 periods)	4 or 6
Biology	2
Chemistry	2
Physics	2
Geography – taught in L2	2
History – taught in L2	2
Subject options: <input type="checkbox"/> Latin (4 periods – prior knowledge required) <input type="checkbox"/> Ancient Greek (4 periods) <input type="checkbox"/> Economics (4 periods; taught, when possible, in the language2) <input type="checkbox"/> Language 4 (3 rd Foreign Language / L4 - 4 periods)	2 to 8
<input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> French <input type="checkbox"/> German	
ONL (Other National Language): <i>only for Maltese or Irish nationals in the English section.</i> <input type="checkbox"/> Maltese <input type="checkbox"/> Irish other official language of the EU: <input type="checkbox"/> _____	

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<input type="checkbox"/> I.C.T. (Information and communication technology 2 periods) <input type="checkbox"/> Music (2 periods) <input type="checkbox"/> Art (2 periods)	
Physical Education	2
Religious instruction: Language of instruction is L2 (German/English/French) <input type="checkbox"/> Catholic <input type="checkbox"/> Protestant <input type="checkbox"/> Non-confessional ethics <input type="checkbox"/> other _____	1
Total periods/week (min. 31 and max. 35)	
Optional: <input type="checkbox"/> Ancient Greek (only in combination with L1 Greek)	2
Total periods/week	

Please complete only the relevant year.

In year 4 & 5 the total number of periods per week must be at least 31 and not more than 35.

N.B. If the total number of pupils registered for a course does not reach the minimum required, courses may be grouped horizontally or vertically and teaching hours may be reduced, or the course may not be taught at all (ref. Document 2013-09-D-17-en-3).

Secondary → Year 5	
Language section requested:	<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian
Compulsory Subjects	Periods (45 Min.)
Language 1 (Mother Tongue / L1) <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian <input type="checkbox"/> other official language of the EU: _____	4
Language 2 (1st Foreign Language L2) <i>Starting in year 3 Language 2 is also the language of instruction for the subjects Human Sciences (History & Geography), Religion/Ethics and for the subjects History, Geography and Economics (optional subject).</i>	3
Language 3 (2nd Foreign Language L3) <i>Language 3 is offered for beginners only in S1.</i>	3
<input type="checkbox"/> English <input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> _____ Other official language of the EU	
<input type="checkbox"/> Mathematics (6 periods) or <input type="checkbox"/> Mathematics (4 periods)	4 or 6
Biology	2
Chemistry	2
Physics	2
Geography – taught in L2	2
History – taught in L2	2
Subject options: <input type="checkbox"/> Latin (4 periods – prior knowledge required) <input type="checkbox"/> Ancient Greek (4 periods – prior knowledge required) <input type="checkbox"/> Economics (4 periods; taught, when possible, in the language2)	
<input type="checkbox"/> Language 4 (3 rd Foreign Language / L4 - 4 periods) <i>Language 4 is offered for beginners only in S4.</i>	2 to 8
<input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> French <input type="checkbox"/> German	
ONL (Other National Language): <i>only for Maltese or Irish nationals in the English section</i> <input type="checkbox"/> Maltese <input type="checkbox"/> Irish other official language of the EU: <input type="checkbox"/> _____	

<input type="checkbox"/> I.C.T. (Information and communication technology 2periods) <input type="checkbox"/> Music (2 periods) <input type="checkbox"/> Art (2 periods)	
Physical Education	2
Religious instruction: Language of instruction is L2 (German/English/French)	
<input type="checkbox"/> Catholic <input type="checkbox"/> Protestant <input type="checkbox"/> non-confessional ethics <input type="checkbox"/> other _____	1
Total periods/week (min. 31 and max. 35)	
Optional:	
<input type="checkbox"/> Ancient Greek (only in combination with L1 Greek)	2
Total periods/week	

Please complete only the relevant year.

In years 6 and 7, students must take at least 31 and not more than 35 periods.

Part A + part B must amount to at least 29 periods.

N.B. If the total number of pupils registered for a course does not reach the minimum required, courses may be grouped horizontally or vertically and teaching hours may be reduced, or the course may not be taught at all (ref. Document 2013-09-D-17-en-3).

Secondary → Year 6	
Language section requested: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian	
Part A – Compulsory Subjects	Hrs (45 Min.)
Language1 (Mother Tongue/L1) <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Italian <input type="checkbox"/> other official language of the EU: _____	4
Language 2 (1st Foreign Language / L2) <i>Starting in year 3 Language 2 is also the language of instruction for the subjects Human Sciences (History & Geography), Religion/Ethics and for the subjects History, Geography and Economics (optional subject).</i> <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> German	3
<input type="checkbox"/> Mathematics (5periods) or <input type="checkbox"/> Mathematics (3periods)	3 or 5
Sport	2
<input type="checkbox"/> Biology (2 periods) <i>Biology 2 periods is compulsory if no science (Biology, Chemistry, Physics) is chosen in Part B. It cannot be chosen if Biology 4 periods is selected in part B. It may be chosen in conjunction with Chemistry or Physics in Part B</i>	
<input type="checkbox"/> Geography (2 periods –the language of instruction is L2) <i>This subject is compulsory if not selected in Part B.</i>	
<input type="checkbox"/> History (2 periods– the language of instruction is L2) <i>This subject is compulsory if not selected in Part B.</i>	
<input type="checkbox"/> Philosophy (2 periods) <i>This subject is compulsory if not selected in Part B.</i>	
Religious instruction: Language of instruction is L2 (German/English/French) <input type="checkbox"/> Catholic <input type="checkbox"/> Protestant <input type="checkbox"/> Non-confessional ethics <input type="checkbox"/> other _____	1
A –Total number of periods– compulsory subjects	
Part B – Options	Hrs (45 Min.)
At least two, but not more than three, 4 period optional subjects must be selected. <i>An optional/complementary course can only be established if there are sufficient students opting for that course. A student may have to revise his/her choice dependent upon restrictions imposed by the timetable.</i>	
<i>Please indicate order of priority here ▼</i>	
<input type="checkbox"/> Latin (4 periods – prior knowledge required)	
<input type="checkbox"/> Ancient Greek (4 periods – prior knowledge required)	
<input type="checkbox"/> Philosophy (4 periods)	

<p>Language 3 (2nd Foreign Language – 4 periods) <i>Language 3 is offered for beginners only in S1.</i></p> <p style="text-align: right;">Other official language of the EU:</p>	<input type="checkbox"/> English <input type="checkbox"/> German <input type="checkbox"/> French <input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> _____	
<p><input type="checkbox"/> Language 4 (3rd Foreign Language - 4 periods) <i>Language 4 is offered for beginners only in S4.</i></p> <p>ONL (Other National Language): <i>only for Maltese or Irish nationals in the English section from nursery through to S7.</i></p> <p style="text-align: right;">other official language of the EU:</p>	<input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> French <input type="checkbox"/> German <input type="checkbox"/> Maltese <input type="checkbox"/> Irish <input type="checkbox"/> _____	
<input type="checkbox"/> Geography (4 periods – language of instruction is L2)		
<input type="checkbox"/> History (4 periods – language of instruction is L2)		
<input type="checkbox"/> Economics (4 periods – language of instruction when possible L2)		
<input type="checkbox"/> Biology (4 periods)		
<input type="checkbox"/> Chemistry (4 periods)		
<input type="checkbox"/> Physics (4 periods)		
<input type="checkbox"/> Art (4 periods)		
<input type="checkbox"/> Music (4 periods)		
<input type="checkbox"/> Advanced Language 1 (3 periods) - substitutes as Compulsory Subject L1 in Eur. Bac-exam		
<input type="checkbox"/> Advanced Language 2 (3 periods) - substitutes as Compulsory Subject L2 in Eur. Bac-exam		
<input type="checkbox"/> Advanced Mathematics (3 periods) <i>Advanced Mathematics can only be chosen in conjunction with Mathematics 5 periods and will be a compulsory oral exam.</i>		
B – Total number of periods – Options		
<p>Part C- Complementary Subjects These courses may only be selected if not already selected in Part B. Subjects marked with * are intended for students with little or no previous knowledge.</p>		
<p><i>An optional/complementary course can only be established if there are sufficient students opting for that course. A student may have to revise his/her choice dependent upon restrictions imposed by the timetable.</i></p>		
<input type="checkbox"/> ICT (Information Technology, 2 periods)		
<input type="checkbox"/> Economics (2 periods- language of instruction when possible L2)		
<input type="checkbox"/> Politics (2 periods)		
<input type="checkbox"/> Sociology (2 periods)		
<input type="checkbox"/> Art (2 periods)		
<input type="checkbox"/> Music (2 periods)		
<p>LAB - Please choose only 1 option</p> <input type="checkbox"/> Lab. Biology (2 periods) <i>only in conjunction with Biology (4 periods)</i> <input type="checkbox"/> Lab. Physics (2 periods) <i>only in conjunction with Physics (4 periods)</i> <input type="checkbox"/> Lab. Chemistry (2 periods) <i>only in conjunction with Chemistry (4 periods)</i>		
<input type="checkbox"/> Language 5 (2 periods)	→ (<input type="checkbox"/> French / <input type="checkbox"/> Italian / <input type="checkbox"/> Spanish)	
<input type="checkbox"/> Sport (2 periods)		
Total number of periods per week		

VI. Documents to be enclosed with this application

1. A recent passport-size photo of the child.
2. A copy of the birth certificate of your child.
3. A copy of the school report, issued by the school last attended by the child, indicating results achieved in the **school year 2018/2019** and the 1st semester/term report of the current school year. The end of year report for the **school year 2019/2020** confirming that the child has qualified for promotion to the next class/year must be submitted before the start of the new school year.
4. If parents are divorced or separated, please enclose a document proving who has legal custody of the child.
5. If the child does not live with his/her parents, please enclose a document proving that the guardian of the child has custody.
6. A copy of the vaccination certificate
7. The "Student Health Record" must be completed and returned (see annex). **Please print on a separate page and sign.**
8. For enrolment as category I or category II a confirmation by the employer in original has to be attached.

Please only attach copies, not original documents (except 8 above). All additional documents supplied with the application, should be provided in either English, French, German or Italian or accompanied by a respective certified translation.

VII. School charges and fees

- 1) The signatories of this agreement have read and understood the following legally binding conditions that apply to the European Schools and the legal guardians. With their signature the legal guardian(s) declare(s) their full compliance with the conditions listed. School fees are fixed annually by the Board of Governors of the European Schools (BGES) and may change from year to year.
- 2) Parents working for institutions listed below, are exempt from paying school fees:
 - a) Employees of the European Central Bank
 - b) Employees of institutions of the European Commission
- 3) Parents who do not belong to the institutions listed above (Cat I), or who are not employed by an institution with an agreement with the BGES or with the European School Frankfurt (Cat II), are required to pay an annual fee. For the school year 2020/2021 the school fees are expected to be:

Pre-Primary	Primary	Secondary
€3,958.40	€5,442.86	€7,422.07

- 4) All parents of category I, II and III pupils are obliged to pay the administrative fees listed below. These fees are checked and confirmed by the Administration Board once a year:

Cycle	Pre-Primary	Primary	Secondary
Assurance	€ 5.00	€ 5.00	€ 5.00
Administrative Fees	€ 32.00	€ 32.00	€ 38.00
Fees for books (Intermath, Mediterranean World)		variable	variable
Fee for BAC Registration			€ 95.99

- 5) In accordance with article 29 of the General Rules of the European Schools, the annual school fees must be paid within the fixed deadline. It is not possible to legally challenge the decision of the Board of Governors of the European Schools with regards to school fees.

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- 6) In accordance with article 6, paragraph 1 of the General Rules of the European Schools, the school has the legal right to pursue the payment of outstanding fees and other costs through the courts.
- 7) Once the admission procedure is complete, the signatories are bound by the conditions listed herein and consequently bound to the payment of school fees and other compulsory costs within the deadlines set by the school. Parents or guardians of children of category III are required to make an advance payment of 25% of school fees before the start of the school year. The advance payments are not refundable. The remaining amount will be charged after the start of the school year.
- 8) Secondary School student lockers are administered by a third-party company providing a modern locker system. The costs incurred will be settled exclusively between the ESF and the third-party company. Parents of children in the Secondary School will be required to register for a locker via the online portal of this company. Detailed information will be provided at the beginning of the new school year.
- 9) In accordance with the General Rules of the European Schools, in cases in which the necessary fees and/or compulsory costs (including the advanced payment of 25% of the school fees when requested) are not paid children will not be allowed to attend classes.**

VIII. Provisions for the protection of personal data

Data Processing

The European Schools (responsible for processing) hereby undertake to respect your privacy when processing your personal data and those of your child(ren), in accordance with the provisions of the applicable national law implementing Directive 95/46/EC of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and on the free movement of such data. Your personal data will be processed solely for the purposes of administration and of monitoring of your child(ren). They will be retained in so far as is necessary and at least throughout your child's/children's education in the European School. They will be processed strictly confidentially and will not be communicated to third parties, with the exception of any communications made necessary for technical reasons associated with the European Schools' operation. The European Schools enter into contracts with such third parties so that they can provide them with services associated with their management. Such third parties are required to respect the confidentiality of the data entrusted to them and to use such data solely for the purposes of fulfilling their commitments to the European Schools. In accordance with the legislation in force, you have a right of access to personal information and data concerning you or concerning your child(ren) and a right of rectification. On request, you therefore have the opportunity to ascertain which data are being processed and to correct any inaccuracies. Requests to consult or rectify data should be addressed to the Directorate of the European School Frankfurt.

You will find the Privacy Statement of the European Schools on our website www.esffm.org.

IX. Notice of withdrawal

The notice of withdrawal must be submitted at least 2 weeks prior to leaving the school. The notice of withdrawal must be in original format (the form can be downloaded from the school website), filled in legibly, signed by both parents or legal guardians and returned to the main secretariat. In cases of legal custody agreements, parents are required to attach a copy of the relevant document or court ruling. The school will, in turn, acknowledge receipt and issue a confirmation of withdrawal in writing.

X. Declaration

The undersigned declares that he/she was informed that the request for enrolment can only be considered as accepted if the Director of the European School Frankfurt has sent out a written confirmation of admission and the final school report for the last school year confirming that the child has qualified for promotion has been submitted before the start of the new school year. Pupils are not allowed to attend class before.

According to article 45 of the General Rules of the European Schools, enrolment shall not be considered definite until all the requested documents have been submitted.

The undersigned declares that he/she has read the **General Rules of the European Schools** (see www.eurasc.eu) and the provisions for the protection of personal data (chapter VII of this form) and undertakes to respect them by signing this application for enrolment.

The undersigned declares that all information given in this document is true and that he/she will notify the European School Frankfurt of any changes, which may occur with regard to this information. In particular **information concerning changes in personal circumstances, such as legal custody of a child, or a change of employer (of relevance to parents of Category I and Category II)** will be passed on to the school immediately.

With their signature the legal guardian(s) declare(s) their full compliance with the conditions listed in the application form.

Frankfurt am Main is the responsible court of instance in case of legal proceedings for the payment of school fees and other costs.

Date

Signature(s) of **all legal guardian(s)**

In cases in which one parent/guardian has sole custody, please provide a copy of the relevant court document.

The application for enrolment will only be considered if signed, correctly completed and sent as an original with all the documents requested.

ANNEX II – TABLE OF EQUIVALENCES OF TEACHING LEVELS/YEAR GROUPS

Year	European School		National schools																			
			United Kingdom				Belgium	Denmark	Germany		Greece		Luxembourg		Netherlands		Austria					
			England, Wales Northern Ireland		Scotland				Grund- schule	Sekundarstufe I	1st	2nd	1ère	2ème	Basisonderwijs		1.	Volks- schule	Primar Schule			
1 ^I	1st	Primary	year 2	2	Primary	1ère	Primaire	1.							Folkeskole	1.				Grund- schule	1st	Primary
2	2nd		year 3	3		2ème		2.	2nd	2ème	Groep 4	2.										
3	3rd		year 4	4		3ème		3.	3rd	3ème	Groep 5	3.										
4	4th		year 5	5		4ème		4.	4th	4ème	Groep 6	4.										
5	5th		year 6	6		5ème		5.	5th	5ème	Groep 7	5.										
6	1st		year 7	7		6ème		6.	6th	6ème	Groep 8	6.										
7	2nd		Secondary	year 8	Secondary	1ère	Secondaire	7.	Gymnasie- skole / hf	11.	Sekundar- stufe II	1st	Lower Sec	VII	Secondaire	1ste	School voor V.W.O.	3.	AHS Oberstufe	Sekundar Schule		
8	3rd			year 9		2		2ème						8.		2nd		VI			2de	4.
9	4th			year 10		3		3ème						9.		3rd		V			3de	1.
10	5th			year 11		4		4ème						10.		1st		IV			4de	2.
11	6th			year 12		5		5ème						1.		2nd		III			5de	3.
12	7th			year 13		6		6ème						3.		3rd		II			6de	4.

Year	European School		National schools																							
			Italy				Ireland		Spain		France				Portugal		Finland		Sweden							
			1a		Scuola Elementare (Primary)		1st		Education primaria	Cours préparatoire				1° ciclo		1		Comprehensive school	1	Comprehensive school						
2	2nd	2a	Scuola Media (Lower Secondary)		2nd	Education secundaria obligatoria	Cours élémentaire 1ère année				2° ciclo		2		Comprehensive school	2	Comprehensive school									
3	3rd	3a			3rd		Cours élémentaire 2ème année				3° ciclo		3					Comprehensive school	3	Comprehensive school						
4	4th	4a			4th		Cours Moyen 1ère année				4° ciclo		4								Comprehensive school	4	Comprehensive school			
5	5th	5a			5th		Cours Moyen 2ème année				5° ciclo		5											Comprehensive school	5	Comprehensive school
6	1st	I			6th		Junior Certificate	VIème				6° ciclo		6												
7	2nd	II	1st	Vème				7° ciclo		7		Comprehensive school	7	Comprehensive school												
8	3rd	III	2nd	Education secundaria obligatoria	IVème				8° ciclo		8				Comprehensive school	8	Comprehensive school									
9	4th	IV	3rd		IIIème				9° ciclo		9							Comprehensive school	9	Comprehensive school						
10	5th	V	4th Transition	Senior Certificate	Seconde				10° ciclo		1										Upper secondary	1	Upper Secondary			
11	6th	I	5th		Première				11° ciclo		2													Upper secondary	2	Upper Secondary
12	7th	II	6th	Bachillerato	Terminale				12° ciclo		3		Upper secondary	3												
		III													Upper secondary		Upper Secondary									

TABLE OF EQUIVALENCES OF TEACHING LEVELS/YEAR GROUPS

European School		National schools														
		Czech Republic			Cyprus		Estonia		Hungary			Latvia				
1 ^{III}	1st	Primary	1	Základní vzdělávání 1. stupeň základní školy / BASIC SCHOOL (primary)	1 st	Primary	1 ^{IV}	Põhikool	I aste	1.	Általános iskola (Primary school)	Ált. isk. (Pr. sch.)	Ált. isk. (Primary sch.)	1 ^V	Pamat-izglītība (Compulsory basic education)	Pirmā posma pamatizglītība (First stage basic education)
2	2 nd		2		2		2.		2							
3	3 rd		3		3		3.		3							
4	4 th		4		4		4.		4							
5	5 th		5		5		5.		5							
6	1 st	Secondary	6	Základní vzdělávání 2. stupeň základní školy / BASIC SCHOOL (lower secondary)	1	Lower Secondary (Gymnasium)	6	Põhikool	II aste	6.	Középskola (Secondary school)	Középskola (Secondary school)	6	Pamat-izglītība (Compulsory basic education)	Otrā posma pamatizglītība (Second stage basic education)	
7	2 nd		7		7		7.		7							
8	3 rd		8		8		8.		8							
9	4 th		9		9		8. Certific.		9							
10	5 th		10		10		9. (I)		10							
11	6 th	Secondary	11	Střední vzdělávání / UPPER-SECONDARY	5	Upper Secondary	11	Gimnaasium	III aste	10. (II)	Középskola (Sec.sch.)	Középskola (Secondary school)	10	Vidusskola (Secondary education)	Gimnāzija (Gymnasium)	
12	7 th		12		12		11. (III)		11							
							12. (IV). Certific.		12							
			4		8											

European School		National schools														
		Lithuania			Malta		Poland		Slovak Republic		Slovenia					
1 ^{VI}	1st	Primary	1 ^{st VII}	Pradinė mokykla (primary)	Yr 2	PRIMARY	1	Szkola podstawowa (PRIMARY)	1	Primary 1st degree	1	9-letna osnovna šola (Primary)				
2	2nd		2nd		Yr 3		2		2							
3	3rd		3rd		Yr 4		3		3							
4	4th		4th		Yr 5		4		4							
5	5th		5th		Yr 6		5		5							
6	1st	Secondary	6th	Pagrindinė mokykla (Lower secondary)	Form I	LOWER SECONDARY	6	Gimnazjum (LOWER SECONDARY)	6	Primary 2nd degree Secondary	6	Gimnazija				
7	2nd		7th		Form II		7		7							
8	3rd		8th		Form III		8		8							
9	4th		9th		Form IV		9		9							
10	5th		10th		Form V		1		1							
11	6th	Secondary	11th	Vidurinė mokykla (Upper secondary)	1st Yr	GENERAL UPPER SECONDARY	2	Liceum (UPPER SECONDARY)	2	Primary 2nd degree Secondary	2	Gimnazija	Splošna Klasikinė Umetiška Ekonominė a Tehniška			
12	7th		12th		2nd Yr		3		3							

TABLE OF EQUIVALENCES OF TEACHING LEVELS/YEAR GROUPS

European School		National schools									
		Romania				Bulgaria		Croatia			
1 ^{VIII}	1st	Primary	1st	Compulsory education (învățământ obligatoriu)	Primary education	Primary school (Învățământ primar)		1st	Primary	1st ^X	Osnovna škola (Primary education)
2	2nd		2nd					2nd			
3	3rd		3rd					3rd			
4	4th		4th					4th			
5	5th		5th					5th			
6	1st	Secondary	6th	Lower secondary Education (Învățământ secundar inferior)	Gymnasium (Gimnaziu)		Lower secondary	6th	Lower secondary	6th	Gimnazija -opća, jezična, klasična, prirodoslovno- matematička, prirodoslovna (Secondary education)
7	2nd		7th					7th			
8	3rd		8th					8th			
9	4th		9th					8th			
10	5th		10th		High school -lower cycle- (liceu – ciclul inferior)	Vocational education – Arts and Trades School (învățământ profesional - Școala de arte și meserii)	Upper -secondary	9th	Upper -secondary	1st	
								10th		2nd	
11	6th		11th		High school -upper cycle- (liceu – ciclul superior) ^{ix}	Vocational – education Completion year (învățământ profesional - An de completare)	Upper -secondary	11th	Upper -secondary	3rd	
								12th		4th	
12	7th	12th	Technical education - High school -upper cycle- (liceu – ciclul superior)			12th					
		13th									