

Enrolment policy of the European School Frankfurt for the school year 2024/2025

The role of the European School Frankfurt is to provide an education for children of employees of European institutions. Entitled children (**category I children**) whose applications are complete and have been submitted within the given time frame will be enrolled for the next school year. Furthermore, enrolment may be possible for pupils of **category II** (for whom a financing agreement between their parents' employer and the ESF already exists) and for pupils of **category III** (all other applications that do not fall under category I or II) in accordance with the rules and limits set by the Board of Governors of the European Schools (Decisions of the BoG, written procedure 2007/12).

The enrolment forms will be on the website as per 1st December 2023, expiry of the enrolment period will be 29 February 2024. Applications for enrolment during the school year will only be considered for pupils of category I and category II who are not enrolled in schools in Frankfurt.

The decision to enroll a child is made in accordance with the order of priority listed below:

1. Pupils of category I
2. Siblings (siblings of pupils attending the ESF during the current school year)
3. Pupils who are covered by an existing category II contract
4. Pupils from other European Schools

Only in very exceptional cases, by respecting the rules referred to in paragraph 1, will the ESF be able to enroll pupils other than those entitled or those covered by an existing category II contract.

Prior to making a decision to enroll a pupil of category II or III a careful assessment of class numbers and the room capacity of the existing rooms has to be made, in order to ensure the availability of places for entitled children to be enrolled throughout the school year without having to split a class.

As class rooms are of different size it has to be ensured that teaching is organised within the framework of a regular school day thus providing the learning environment necessary to achieve its pedagogical aims.