



**Schola Europaea**

Office of the Secretary-General

General Secretariat

**Ref.: 2018-10-D-15-en-1**

**Orig.: EN**

## **Consent form for the use of images and videos**

# European School Frankfurt

## CONSENT FORM FOR THE USE OF IMAGES AND VIDEOS

Dear parents/legal representatives,

In the European School Frankfurt we have the opportunity to take photographs and make video recording of our pupils while they participate to a wide range of schools events and activities (i.e.; school trips, newsletter/gazette, yearbook).

In order to respect the privacy of your child(ren) and to be compliant with data protection legislation (the General Data Protection Regulation and associated national legislation), we are legally obliged to obtain your prior authorization to take photographs and make video recordings of your child(ren) during the school year.

As you probably know, the School has around 1525 pupils and it is very difficult to exclude children from group shots being taken during school activities such as theater play, band performances, school trips, etc. Although children like to be included and their families like to see them during the school activities, we will respect your choice if you wish that your child should not to be photographed or filmed.

Therefore and in the interest of an efficient and transparent administration, we need every parent/legal representative to complete and return this consent form to the school. If your child has reached the age of majority, he or she must complete and return the present consent form.

In case we do not receive authorization, we will have to exclude your child(ren) from photos and video recordings at school. For instance, we will have to ask the band members who did not return the consent form to step out of photos/videos being taken at performances, the same for children participating to school trips or to the winner of a prize if a photograph of the team is being taken by the teacher.

These explanations are for the parents/legal representatives to understand why the School has to request consent and what are the practical measures the School will have to implement to comply with its legal obligations.

We would appreciate if you could complete and return this form by 10.04.2019.

Ferdinand Patscheider

Director

## Consent form

**Pupil's name:**

**Cycle:** (*Primary/Secondary*)

**Year/Section:** (*i.e., P1-ES*)

### **General information**

This consent form is valid for the present cycle (Nursery, Primary or Secondary) and will be renewed for the next cycle (Primary or Secondary). You may withdraw your consent at any time by contacting our Data Protection Officer Correspondent: [FRF-DPO-CORRESPONDENT@eursc.eu](mailto:FRF-DPO-CORRESPONDENT@eursc.eu)

At the end of each civil year, the School will erase and remove from the website the photographs and video recordings allowing facial recognition of the children that were taken during the past school year<sup>1</sup>. If you gave your consent for the present cycle, the School will renew the photographs and video recordings on the website for each new school year and will remove them at the end of the next civil year.

The photographs used for temporary publications (newsletter/gazette/magazine, yearbook) will be erased after the publication.

Photographs that do not identify pupils and class group photographs will be safely and indefinitely retained for historical purposes.

In the event that photographs need to be taken or video recordings need to be made during situations that are not covered by this consent form, we will contact you for permission.

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<sup>1</sup> Photographs and video recordings taken during the 2018-2019 school year, will be erased and removed from the website at the end of 2019. The next year, photographs and video recordings taken during the 2019-2020 school year will be erased and removed from the website at the end of 2020.

1. I give permission for the school to take photographs of my child and publish them in the yearbook for communication purposes:  
 YES  
 NO
  
2. I give permission for the school to take photographs of my child and publish them in the local newsletter/gazette/magazine of the school for communication purposes:  
 YES  
 NO
  
3. I give permission for the school to take photographs and make video recordings of my child during school trips, celebrations and other school events and publish them on the website of the school for communication and school-related advertising purposes:  
 YES  
 NO
  
4. In case I agree to one or more of the three above-mentioned options, I also give permission for the school to associate the name of my child with the photograph that is published (i.e.; to congratulate a child when he/she won a competition or a prize), for communication purposes:  
 YES  
 NO
  
5. I give permission for the school to take photographs and make video recordings of my child during school trips, celebrations and other school events and share them with the parents of the class through an email or CD/DVD, for communication purposes:  
 YES  
 NO

**Parents/Legal Representatives signature**