

## School Fees Information Sheet School Year 2023/2024

### School Fees and Mandatory Administrative Costs

The school fees are set each year by the Board of Governors of the European Schools. In addition, mandatory administrative costs, e.g. for copies, insurance etc., are set up and invoiced by e-mail for all pupils of all categories. When making a **payment**, please always quote the **Referenznummer 2XXXXXXX** indicated on your bill.

#### Category III School Fees for First Child (the child in the most senior class)

School Level	Nursery	Primary	Secondary
Enrolments or changes of category as of 2013/2014	€ 4,200.69	€ 5,776.01	€ 7,876.36
Enrolments up to and including 2012/2013			€ 6,427.11

#### Category III School Fee Reductions for Siblings

	2nd child	3rd and each further child
Enrolments or changes of category as of 2013/2014	20% of the regular school fees	40% of the regular school fees
Enrolments up to and including 2012/2013	50% of the regular school fees	50% of the Pre-Primary fees

By formally enrolling in the school, parents of category III pupils agree to pay the school fees for the complete school year, as well as the mandatory administrative costs, within the deadline determined by the school. A non-refundable advance payment of 25 % of the school fees will be due by 30 June 2023. After the beginning of the school year, the remaining amount will be charged.

#### Administrative Costs (mandatory for all pupils of categories I, II, III, no reductions)

School Level	Nursery	Primary	Secondary
Insurance	€ 5.00	€ 5.00	€ 5.00
Administration Costs	€ 36.00	€ 36.00	€ 42.00
Fees for books		variable	variable
BAC Exam			€ 101.86

Once the school year has begun, the parent of all categories responsible for payment will be emailed an invoice for the mandatory administrative costs.

In accordance with the General Rules of the European Schools, children whose school fees from the previous year are not paid in full, or for whom the advance payment is not made by June 30 2023, will not be allowed to attend classes.

#### Notice of withdrawal

The notice of departure must be submitted in writing at least 2 weeks prior to leaving the school and will be confirmed in writing by the school management. Should the child be withdrawn from school during the school year, then a percentage of the school fees may be reimbursed, not including the mandatory fees or the advance payment.